**Board of Directors Meeting**

**Charlevoix Country Club Association**

**May 22, 2023**

**Meeting Minutes**

Attendees

Board of Directors: Jerry Paga

Vincent Mastrovito

Mike Heneka

Cheri Hoffman Felter

Eric Eide

Phil Pratt

Other Attendees: Tom Moody

Steve Hall

Judy Heneka

Cathy Moody

Marilyn Paga

Jean Musilek

Absent: Curt Brock

President Jerry Paga called meeting to order at 9:58 a.m. and reviewed agenda.

Budget Status:

* Jerry Paga reviewed the 2023 Current Year Actual Results, as well as an assessment of the last 4 years’ results. After this discussion, the Board finalized the 2024 Proposed Budget..
* A motion to approve the proposed 2024 FY budget was made and seconded. All Board members present approved, none were opposed.

Grounds Committee: Tom Moody (J.B. Hoyt not present)

* Signage:
  + All signs are being updated/replaced with new aluminum reflective signs and vinyl post sleeves. This project is mostly completed with the exception of a few on Brownie Brook.
  + A concerned homeowner advised the Grounds Committee that there were instances of snowmobilers speeding on Country Club Dr. this winter. The Grounds Committee has recommended that we put up signs at both the front and rear entrance to advise snowmobilers that they are not allowed in our association. All Board members were in favor of adding these signs which will replace the speed bump signs for the late fall/winter season.
* Road Repair:
  + Black Magic will look at and repair any pot holes that patch did not hold over the winter
  + Seal coating of roads was discussed but costs continue to increase dramatically.
* New work under consideration: Installation of boulders for center island protection, cleanup of Old Orchard entrance woods debris and vision for improvement
* Mailbox Policy: CCC has a standard mailbox policy that all homeowners are required to meet. Any non-compliant homeowners will need to replace their mailbox to one that meets association standards. All Board members approved reinforcement of this policy
* Lamp Posts: There is very limited inventory (3) available at this time and no others are available at this time. Jake’s son is making a prototype which will be reviewed by the Grounds Committee when completed.
* Speed bumps installation will take place as soon as possible. Jake has been advised to do so.

Annual Nomination of Board Members

* Updated bylaws that were approved in 2022 call for Board members to be in place for 3 year terms. This allows other CCC members to run for open positions on the Board.
* The two current BOD members who have served for the longest period of time are Cheri Hoffman Felter and Curt Brock. These two open positions will be voted and announced at the annual meeting.
* Jean Musilek will send out a notice to all association members on June 1st that these positions will be open. Any homeowners (unless they have a spouse that is currently serving on the Board) can express interest in a Board position and provide their background. Nomination period will be closed on July 1st. Ballots will be sent following close of nominations and ALL BALLOTS MUST BE COMPLETED AND RETURNED TO JEAN BY JULY 15th at 10:00 a.m. in order to be counted.
* A proposal to approve the new nomination process and rules was made and seconded. All BOD members present were in favor, none were opposed.

**Annual Meeting: The CYC Association Annual Meeting will take place on July 15, at 10:00 a.m. at the Charlevoix Library Community Room. A Zoom link (audio/hearing only) will be available by Jean Musilek. Please advise her if you will be attending through the Zoom link and send any questions to her in advance of the meeting.**

A motion was made to conclude the meeting and was seconded.