**Board of Directors/Grounds Committee Special Meeting**

**Charlevoix Country Club Association**

**September 10, 2022**

**Meeting Minutes**

Attendees

Board of Directors: Jerry Paga

 Vincent Mastrovito

 Mike Heneka

 Cheri Hoffman

 Eric Eide

 Curt Brock

 Phil Pratt

Other Attendees: Marilyn Paga

Tom Moody

JB Hoyt

Cathy Moody

Meeting began at 9:00 a.m. President Jerry Paga called meeting to order and reviewed agenda. This special meeting was called to allow the BOD to review the Grounds Committee proposals, have active discussion and determine current viability of each. Availability of funds in 2022/2023FY budget and whether each project could be completed within a relatively short timeframe were also determining factors for work to be completed.

Update from Grounds Committee: JB Hoyt, Tom Moody and Vincent Mastrovito

* Road Repair: Vincent
	+ Consistent feedback has been given by all contractors that Grounds Committee members have spoken with to date. All indicated that our roads are in great shape for their age. If we do recommended maintenance, major road repair will be delayed for a longer period of time.
	+ There was some disparity in price and approach among proposals, especially concerning value of sealcoating use to maintain roads.
	+ GC Recommendation:
		- Repair cracks, sides of roads where eroding is present (utilizing a gravel/clay mixture for unimproved areas only), and patch and repair any other areas of road that may be eroding. Contractors have advised team that it can be done this fall before asphalt plants close.
		- Delay preventative work (seal coating) until spring to allow for further assessment.
	+ Signs: Tom
	+ Grounds Committee has received a quote to upgrade and replace all signs. Cost is approximately $2600. Signs will be aluminum reflective; vinyl sleeves will be installed over posts to improve longevity and appearance.

After much discussion between the Board and Grounds Committee, it was determined that the following work should be completed on our roads/grounds within the next two months: tar sealing of cracks, gravel mixture repair of washed-out road edges, patch/repair road in areas that are breaking up, improved signage (with a total cost of approx. $10,600). A motion was made by Cheri Hoffman to approve the work and seconded by Phil Pratt. All Board members voted in favor of these expenditures.

A motion was made to conclude the meeting and was seconded.