



Checklist

Submission Requirements

- ☐ Site plan to committee; building footprint, setbacks, and lot lines staked
- ☐ Floor plans and elevations
- ☐ Material samples (paint, siding, roofing)
- ☐ Tree preservation confirmation: All existing trees on the property must be preserved, unless
 - o The tree is diseased/dying
 - o Leaning and poses a risk to the proposed structure

Financials

- ☐ Signed agreement with builder
- ☐ Escrow account funded to finish inside and outside of residence
- ☐ Blueprint of the residence for (ARB) to review and approve
- ☐ Signed agreement with landscaper
- ☐ Escrow account funded to finish landscaping
- ☐ Blueprint of the landscape

Size and Scope

- ☐ Minimum square footage requirement met
- ☐ Front, back, and side setback requirements met

Builder Information

- ☐ Name:
- ☐ Address:
- ☐ Phone/Email:

Landscaper Information

- ☐ Name:
- ☐ Address:
- ☐ Phone/Email:

Applicant Information

- ☐ Name:
- ☐ Address:
- ☐ Phone/Email:
- ☐ Lot Number:
- ☐ Signature: